

THE AUTTOMAN - ORDER FORM

Please complete the following information and fax the Order Form to us at 310.470.4744. Please print clearly. Cost of your AUTTOMAN and shipping expenses will be itemized in your invoice based on this Order Form.

Your Contact Information

First Name _____ Last Name _____
 Company Name _____ Job Title _____
 Street Address _____ City _____
 State _____ Zip Code _____
 Phone (____) _____ - _____ Alt. Phone (____) _____ - _____ Fax (____) _____ - _____
 E-Mail Address _____ Web Site _____

Your Auttomans Information

The Auttoman is for:

- Dealer's Showroom Floor Use
- Corporate Lounge/Office Use
- Trade Show/Exhibit Use
- Reception Area Use
- Personal Space Use

Wheel choice for my Auttoman

is: Brand _____
 Model _____
 Size _____
 Finish _____
 To Be Determined

I am ordering _____ Auttoman(s)

For Multiple orders, please specify if they are all:

- The Same Design
- Different Designs -
(Use a new Order Form per new design)

Textile choice for my Auttoman

is: Leather (L - Model)
 Vinyl (V - Model)
 Fabric (F - Model)
 Combination of L - V - F
 To Be Determined

I (Buyer) will provide:

- Wheel
- Textile (L - V - F)
- Both, Wheel and Textile
- Neither, Wheel or Textile
- To Be Determined

Optional Choices (Options are priced separately.)

are: Scotchgard™ Protector (SP)
 Glass On Wheel (GOW)
 Acrylic On Wheel (AOW)
 Built-in Up-Right Light (URL)
 Embroidery On Textile (EOT)
 To Be Determined

Special Options and Choices: _____

Shipping Information

Same As Above Delivery to Commercial Address OR Delivery to Residential Address

Contact Person(s) _____ Phone (____) _____ - _____
 Shipping Street Address (No P.O. Box) _____ City _____
 State _____ Zip Code _____ Country _____

When placing your order, please inquire about projected delivery dates. Freight charges ARE NOT included in the AUTTOMAN price. Freight charges include custom packaging, insurance, commercial shipping charges. Average delivery time is eight to ten weeks on all orders. We will contact you prior to shipment and give you an estimated delivery date.

Terms of Sale

- ALL orders are Final and non-refundable and no orders may be cancelled or returned for credit.
- Based on the information you provide in this Order Form, we will send you an invoice with the cost of your AUTTOMAN and any additional expenses (such as the Optional Choices and Freight charges).
- As is customary with all custom made products, payment of 50% retainer (of total cost) must be received with your signed Order Form/invoice.
- A 10% cancellation fee will be charged for orders cancelled within 48 hours. Orders cannot be cancelled after production has begun.
- We accept Personal Check, Company Check, or Money Orders (NO Credit Cards).
- Balance is due the week before shipping. We will contact you regarding the status of your AUTTOMAN as it progresses.
- Orders are processed on a first come first served basis and delivery is contingent on our work load at the time that your order is received. Since all of our orders are custom made, no two orders are alike and it is not possible to accurately gauge the exact time when an order will be shipped. If you have a specific date or time frame by which you would like to receive your AUTTOMAN(S), please ask about our Expedited Service, which guarantees that your order will arrive on time.
- All AUTTOMANS are made to order. Because they are custom made, they cannot be returned for any reason except warranty repair. We therefore recommend that measurements be taken carefully and that you order textile swatches prior to placing your order. Incorrect or incomplete measurement forms will result in delays in producing your order as well as costly rework charges.
- Always feel free to contact us by phone (310.470.4700) or e-mail (info@auttoman.com) with any questions or to check on the status of the construction progress of your AUTTOMAN.

IMPORTANT: PLEASE READ CAREFULLY & SIGN BELOW-I have reviewed my order and options form carefully for accuracy. I understand the following - That: The Sketch Farm Inc. will custom make my AUTTOMAN based upon the specifications entered onto this form; changes or cancellations are not possible once production has begun; because the AUTTOMAN is custom made it cannot be returned for any reason except warranty repair; all orders must be paid in full before the order is shipped.

Full Name _____ Signature _____ Date _____